

SAFSA TEAM LEADER REPORT

Competition:

Date:

Team Leader:

1. Introduction

- Overview of the event (name, location, and dates).
- Purpose of the report (to document team performance, logistical details, and lessons learned).
- List of team members (athletes, coaches, medical staff, etc.).

2. Team Performance

- Individual athlete performances, results, and notable achievements.
- Injuries, illnesses, or other unforeseen issues that impacted performance.
- Feedback from coaches on the athletes' technical execution and mental approach.

3. Logistics and Organization

- Accommodation: quality, proximity to the venue, and any challenges faced.
- Meals and nutrition: adequacy of food and any dietary issues.
- Transportation: ease of movement between hotel, venue, and other relevant locations.
- Support services: medical support, access to physiotherapists, mental health professionals, etc.

4. Team Dynamics and Conduct

- Overview of team cohesion and morale during the event.
- Any disciplinary issues or conflicts within the team.
- Examples of good teamwork or leadership.

5. Challenges Faced

- Organizational or logistical issues encountered during the competition.
- Any difficulties with international organizers, facilities, or rules.
- Problems with equipment, accommodations, or other resources.

6. Recommendations for Future Competitions

- Suggestions for improving travel logistics, training preparation, or team dynamics.
- Recommendations on athlete selection, performance planning, and coaching support.
- Any adjustments needed in terms of funding, scheduling, or team roles.

7. **Conclusion**

- *A brief summary of key takeaways.*
- *Acknowledgments to organizing bodies, sponsors, or other supporters.*
- *Final thoughts on the overall success of the team and areas for growth.*

8. **Attachments**

- *Competition results.*
- *Photos or videos (if applicable).*
- *Medical or performance reports for athletes.*

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Team Leader

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Date

This report should be detailed enough to inform federation officials, coaches, and future team leaders about both successes and areas that need improvement for future international competitions.